

MINUTES

Civil Service Board
Tuesday, January 19, 2010
4:50 p.m. - 5:20 p.m.

Members Present: John Schwetman, Michelle Hooey, Portia Johnson, Robert Zallar
Others Present: Kim Hall, Cliff Tanner, Lisa Wilson

1. APPROVAL OF MINUTES
 - A. January 5, 2010 - **approved**

2. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
 - A. Animal Control Officer(Revised) - **approved**
 - B. Land Use Technician (Revised) - **approved**
 - C. Water Plant Operator "C" (Revised) - **approved**

3. APPROVAL OF ADVERTISING
 - A. Energy Coordinator (Open) - **approved**
 - B. Firefighter (Open) - **approved**
 - C. Water Plant Operator "C" (Open) - **approved**

4. OLD BUSINESS

None

5. NEW BUSINESS

Demotion of Administrative Information Specialist to Information Technician - **approved**

6. APPEALS

None

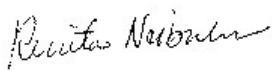
7. APPROVAL OF ELIGIBLE LISTS
 - A. Clerical Support Technician (Open) - **approved**
 - B. Fire Equipment Operator (Promo) - **approved**
 - C. Property & Evidence Technician (Open) - **approved**

8. NEXT MEETING SCHEDULED

February 4, 2010

There being no further business to come before the Board, the meeting was adjourned at 5:20 p.m.

Respectfully submitted,



Renita Neibuhr
Clerical Support Technician